

Teacher and Mentor Resources

The following resources are meant for Teachers to confidently embark on the journey of online teaching.



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TEACHER RESOURCE

K-5 Teacher Resources

[SIS Quick Start Guide](#)

[Elementary workbook order process](#)

[K-5 Course Catalog](#)

[K-3 Curriculum Overview](#)

[4-5 Curriculum Overview](#)

BUZZ Specific

[Roles and Responsibilities](#)

[How to do Individual and Bulk Enrollments](#)

[How to Drop Grace Students](#)

[How to Create a Report in the SIS](#)

[How to Adjust Enrollment State and End Dates](#)

[How to Add a Guardian Account](#)

[How to Add Student](#)

[How to Complete Students](#)

[How to Set up Customized Columns](#)

[How to View Multiple Students](#)

Genius LMS Specific

[How to Customize the Landing Page](#)

[How to Create Announcements](#)

[How to Grade Assignments](#)

[How to Modify Courses](#)

K-5 Teacher On-Demand Videos

[K-5 SIS Orientation Video](#)

[K-5 The Day in the Life of A Virtual Instructor Video](#)

[K-5 Pacing through K-5 Courses Video](#)

[K-5 Best Practices to Help Virtual Teachers](#)

[Transition Video](#)

[K-5 Best Practices for Learning Coaches Video](#)

[K-5 Landing Page Video](#)

[K-5 Creating Announcements Video](#)

[K-5 Needs Grading Video](#)

[K-5 Course Modifications Video](#)

[K-5 Individual Modifications Video](#)



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to start your Professional Development journey today.

Parent and Learning Coach Resources



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The following resources are intended for teachers to share with Parents/Guardians, acting as the Learning Coach who are present while the student is working online.

K-5 Learning Coach Resources

[Learning Coach \(Parent\) Overview Video](#)

[Learning Coach Guide K-3](#)

[Learning Coach Guide 4-5](#)

[Kindergarten - Learning Coach Resources](#)

[Grade 1 - Learning Coach Resources](#)

[Grade 2 - Learning Coach Resources](#)

[Grade 3 - Learning Coach Resources](#)

[Grade 4 - Learning Coach Resources](#)

[Grade 5 - Learning Coach Resources](#)

[My Role as a Learning Coach](#)

[Designing a Productive Learning Space](#)

[A Typical Day: Setting a Schedule](#)

[Communicating with the Teacher](#)

[Navigating a Course](#)

[Materials Preparation](#)

[Completing and Turning in Assignments](#)

[Check Students Grades](#)

[Making Sure Your Student is on Pace](#)

[Beyond the Course Work](#)

K-5 Learning Coach How To Videos

[How to Set Up A Learning Space](#)

[How to Go to Class](#)

[How to View Announcements](#)

[How to Check Grades](#)

[How to Use PDFs in Windows](#)

[How to Use PDFs on Mac](#)

[How to Use PDFs on Chromebook](#)

[How to Use PDFs in Android](#)

[How to Contact the Teacher](#)

[How to use a Discussion Board](#)

[How to Complete a Course](#)



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